**OFFICE USE:   
PID Report No:**

**Report a public interest disclosure**

This form should be used to make a public interest disclosure about suspected wrongdoing by ATSB officials. The completed form should be submitted to an authorised officer within the ATSB. For more information please refer to the ATSB’s procedures for making a disclosure under the *Public Interest Disclosure Act 2013* available from [www.atsb.gov.au](https://www.atsb.gov.au/about_atsb/pid_scheme) (external) or the [Hub](https://atsbgovau.sharepoint.com/sites/Governance/SitePages/Public-Interest-Disclosure.aspx) (internal).

|  |  |
| --- | --- |
| **Reporter details[[1]](#footnote-2)** | |
| **Name** |  |
| **Position** |  |
| **Work team** |  |
| **Telephone** |  |
| **Email** |  |
| **Postal address** |  |
| **Details about the matter being reported** | |
| **Description of the suspected wrongdoing being reported**  What happened?  Where did it happen?  When did it happen?  *Attach additional page if required* |  |
| **Names and positions of people involved in the matter** |  |
| **How did you become aware of the matter?** |  |
| **Did you take any action in response to the suspected wrongdoing?** |  |
| **Have you reported the suspected wrongdoing to anybody else?**  **If yes, has that person taken any steps to fix, stop or prevent the suspected wrongdoing?** |  |
| **List and/or attach additional relevant information or supporting evidence** |  |
| **Names and position of other people that may have additional information relating to the matter** |  |
| **Are you concerned about possible reprisal for making this disclosure?** |  |
| **Reporter signature** | |
| **Signed** |  |
| **Date** |  |

**Submitting the form**

Your form is confidential once completed and can be submitted via:

* Email: [PID@atsb.gov.au](mailto:PID@atsb.gov.au)
* Post: Manager, Legal Services, ATSB, GPO Box 321, Canberra ACT 2601
* In person: 12 Moore Street, Canberra City.
* Alternatively, you can submit your form to any of the public interest disclosure authorised officers listed on the ATSB’s website at [www.atsb.gov.au](https://www.atsb.gov.au/about_atsb/pid_scheme).

1. Disclosers can choose to be anonymous. See the ATSB’s PID Procedures for guidance on deciding whether to make a disclosure anonymously. [↑](#footnote-ref-2)